



**MID-PACIFIC INSTITUTE
EXTENDED-DAY PROGRAM
School Year 2017-2018**

Preschool

Extended-day for preschool students will be offered as a regular school year-round program. This program excludes enrichment classes, intersession and summer sessions. **Daily supervision of students will be available every day after school from 2:00 p.m. to 5:30 p.m.** The fee for extended-day care is \$2,540.00. Students requiring occasional extended-day care may drop-in for a charge of \$16 per day for care between 2:15 p.m. to 5:30 p.m. Students who are picked up after 5:30 p.m. will be assessed late fees. Late fees are assessed at \$15.00 for the first fifteen minutes and \$5.00 for each additional minute thereafter. Drop-in and late fees will be billed based on the billing schedule below. Payments are due within 15 days of the billed date. Late payments for the drop-in and late fees will be charged the higher of 1% on the outstanding balance due or a minimum \$5.00 late charge per month.

Grade K through 5

Extended-day for elementary school students will be offered as a regular school year-round program. This program excludes enrichment classes, intersession and summer sessions. **Daily supervision of students will be available every day after school from 2:30 p.m. to 5:30 p.m.** The fee for extended-day care is \$2,540.00. Students requiring occasional extended-day care may drop-in for a charge of \$16 per day for care between 3:00 p.m. to 5:30 p.m. Students who are picked up after 5:30 p.m. will be assessed late fees. Late fees are assessed at \$15.00 for the first fifteen minutes and \$5.00 for each additional minute thereafter. Drop-in and late fees will be billed based on the billing schedule below. Payments are due within 15 days of the billed date. Late payments for the drop-in and late fees will be charged the higher of 1% on the outstanding balance due or a minimum \$5.00 late charge per month.

Billing Schedule for Drop-in and Late Pick up fees:

<u>Billing Period</u>	<u>Statement to be Issued</u>
August, 2017 to October 31, 2017	November 2017
November 1, 2017 to Winterbreak	December 2017
January 1, 2018 to March 31, 2018	April 2018
April 1, 2018 to Last Day of School	June 2018

For student pick up, emergency contacts, allergies and medical conditions, the extended day program will refer to the information that you provide for the school year 2017-2018.